

## Job Description | Associate Analyst: Credit Estimates – South Africa | June 2022

### Johannesburg-based Associate Analyst: Credit Estimates

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#### Overview

GCR Ratings was established in 1996 and is the leading ratings agency in Africa in terms of coverage and analytical presence on the continent. We have regional hubs in Mauritius, South Africa, Kenya, Nigeria, and Senegal. Our ratings portfolio expands to over 500 entities, in more than 25 countries, and across multiple business sectors.

We are currently recruiting for a Johannesburg-based Associate Analyst who will be working within our credit estimates division.

#### Summary

We are seeking a motivated, ambitious individual to provide accurate data sourcing, data extraction and standardization, data quality control, and analysis. This challenging opportunity will provide the combination of flexibility, responsibility, and discretion.

Operating across Africa, you will have immediate visibility and impact, whilst working on real cases where the application of your skills and expertise can have an impact in financial markets.

#### Duties and Responsibilities

##### *Data Sourcing*

- Required to source a wide array of data relating to entities, industries, and countries.
- The data sourcing function must be carried out thoroughly, proactively, and independently, with minimal oversight required.
- Display initiative and resourcefulness in order to ensure all requisite information is sourced timeously and comprehensively, and contribute towards processes, tools and guidelines that advance GCRA's data sourcing capacities.

##### *Data Extraction and Standardisation*

- Extract and standardise data from source material into GCR's analytical templates and platforms.
- Display a comprehensive understanding of the source material, and the manner in which it must be processed, in order to attain complete accuracy and consistency of processed data within GCR's analytical framework.
- Be able to identify any issues with source data timeously, and communicate findings, in order to resolve potential inconsistencies.
- Ensure that any issues found with historically processed data are addressed, so as to ensure that data

across various time periods, entities and countries/regions are comparable.

### **Data Analysis**

- Provide analysis of the data that has been processed, which includes (but is not limited to) a comprehensive overview of the source of individual items within the source data, and the manner in which such items have been processed within the GCR framework.
- Provide an analytical explanation of the data, such as trend analysis, strength level assessments, and comparative analysis.

### **Data Record Management**

- Manage all data sources accurately and consistently. This includes the accurate and consistent naming and storing of source material, as well as applying amendments to comparable historical data sources where applicable.
- Draw on experiences in his/her duties in data record management in order to enhance the company's data record management function.

### **Workflow Management**

- Manage workload and workflow requirements independently and proactively, so as to ensure that data is sourced, processed, and undergoes quality control measures timeously, while ensuring accuracy and consistency is maintained.

### **Qualities and Experience**

In order to perform such services, the candidate is required to display the following set of skills and characteristics:

- A strong understanding of financials statements, financial data, and relevant industry and economic data.
- Very high attention to detail.
- Strong writing skills.
- Independence, initiative, and resourcefulness.
- Flexibility, adaptability, and change-management
- Highly organised and efficient with ability to multi-task and able to meet tight deadlines

### **Qualifications**

- The successful candidate should have a strong academic background at least equivalent to MSc (or similar) in relevant areas.
- Fluency in spoken and written English

### **Role Specifics**

**Location:** Johannesburg, South Africa

**Hours:** Full Time

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**Remuneration:** Market related remuneration.

## **Application Process**

Please send a copy of your CV and a covering letter to [cv@GCRratings.com](mailto:cv@GCRratings.com). Closing date for applications is 8 July 2022. For further information please visit our website [www.GCRratings.com](http://www.GCRratings.com).

